

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 3:30 PM

End time: 4:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Completed standardization of the finalized feature set and confirmed consistent usage across supervised and anomaly detection pipelines.
- What is planned to be done until the next scrum meeting?
 - Review final model comparison outcomes and assist with documenting justification for the selected final model.
- What are the hurdles?
 - Ensuring the final feature configuration is fully locked before model artifacts are finalized.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Finalized comparative analysis between supervised models and anomaly detection, highlighting strengths, weaknesses, and trade-offs.
- What is planned to be done until the next scrum meeting?
 - Support final model selection decision and help align documentation with sprint deliverables.
- What are the hurdles?
 - Communicating comparison results clearly while keeping evaluation criteria consistent.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Finalized anomaly detection threshold selection and confirmed stable performance across validation subsets.
- What is planned to be done until the next scrum meeting?
 - Prepare anomaly detection results for final comparison and contribute insights to model selection discussion.

- What are the hurdles?
 - Ensuring anomaly detection results integrate cleanly into the final evaluation narrative.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Completed preprocessing documentation and verified reproducibility across multiple runs with the finalized feature set.
- What is planned to be done until the next scrum meeting?
 - Support final checks on preprocessing consistency before model artifacts are finalized and saved.
- What are the hurdles?
 - Preventing last-minute feature changes from affecting preprocessing reproducibility.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Successfully tested inference pipeline using saved models and validated prediction outputs on sample data.
- What is planned to be done until the next scrum meeting?
 - Finalize inference script and ensure compatibility with finalized preprocessing and model files.
- What are the hurdles?
 - Coordinating final model file versions with locked preprocessing configurations.